

**SMT Solutions**  
**ASMPT GmbH & Co. KG**

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**Routing Order plant supply for ASMPT SMT  
Germany - Hungary - UK - Singapore - Malaysia**

Dear valued Supplier,

For purchased material based on the currently agreed Incoterms and the associated freight responsibility on the part of ASMPT, we ask you to observe the following information and shipping instructions.

Documents accompanying the goods:

The ASMPT PO number as well as the complete shipment details for dispatch must be stated on all documents accompanying the goods.

- Delivery note; Packing list; Proforma invoice (Customs invoice); Export declaration  
(*Number of packages, Weights, Dimensions; Content; ASMPT PO#; etc.*)

Special service and courier:

Special and express deliveries are only to be released by ASMPT. Scheduling for collection and delivery takes place via ASMPT and supplier.

Please note:

- The supplier must ensure that the packaging is neat and suitable for the mode of transport.
- All packages must be properly labeled for clear identification.
- Any information and declaration about the insurance coverage at transport is not relevant.
- If the supplier is responsible for transport costs, e.g. in the event of a warranty claim, the latter is obliged to commission his service provider and deliver to ASMPT on time. The requirements and information on documents accompanying the goods remain unchanged.
- In the case of deliveries which contain dangerous goods, the supplier is obliged to provide the freight forwarder with the dangerous goods data required by law when placing the order. The supplier is also responsible for the legally compliant packaging, labeling and documentation for the respective mode of transport.

ASMPT nominated carrier/forwarder to our global sites:

	to ship to				
	ASMPT DE	ASMPT HU	ASMPT UK	ASMPT SG	ASMPT MY
<b>up to 60 kg</b>					
<b>Domestic</b>	DHL Express	**ASMPT DHL Express	DHL Express	Self delivery DHL Express	**ASMPT DHL Express
<b>*EU</b>					
<b>Third Country</b>					
<b>above 60 kg</b>	↓	↓	↓	↓	↓
<b>Domestic</b>	EMONS TNT	**ASMPT DBSchenker	TNT	Self delivery CEVA	**ASMPT CEVA
<b>*EU</b>					
<b>Third Country</b>	**ASMPT	**ASMPT	**ASMPT		
<b>LTL / FTL</b>	↓	↓	↓	↓	↓
<b>Domestic</b>	EMONS DBSchenker	**ASMPT DBSchenker	**ASMPT	**ASMPT	**ASMPT
<b>*EU</b>					

\*EU incl. CH; UK; NO  
\*\*ASMPT - please ask the local logistics  
all kg data relate to the total chargeable weight

Ship to address: *according to the order from ASMPT*

Calculation of chargeable weight per package:

*Length (cm) x Width (cm) x Height (cm) : 5.000 (Vol. Factor)  
Example: 60 x 50 x 40 cm : 5.000 = effective 12,0 kg; chargeable **24,0 kg***

ASMPT Logistics Contact:

ASMPT Germany:	Mr. Florian Schoenweitz +49 89 20800 54843	<a href="mailto:florian.schoenweitz@asmpt.com">florian.schoenweitz@asmpt.com</a>
ASMPT Hungary:	Ms. Edina Tekler +36 30 624 0438	<a href="mailto:logistics.hu@asmpt.com">logistics.hu@asmpt.com</a>
ASMPT UK:	Mr. Joe Reynolds +44 7990 887 521	<a href="mailto:joe.reynolds@asmpt.com">joe.reynolds@asmpt.com</a>
ASMPT Singapore:	Mr. James Lim +65 6877 3848	<a href="mailto:james.lim@asmpt.com">james.lim@asmpt.com</a>
ASMPT Malaysia:	Mrs. Norashikin Mohammed +607 2533 500	<a href="mailto:shikin@asmpt.com">shikin@asmpt.com</a>

Forwarder Contact Details:

To commission the service provider, please notify our forwarding agent of all relevant data. Please use the attached contacts and Shipping Links, specifying and considering the respective mandatory fields.

	<b>LTL up to 3.000 kg</b>	<b>FTL above 3.000 kg</b>
<b>EMONS</b>	<a href="mailto:service.asm@emons.de">service.asm@emons.de</a>	<a href="mailto:charter.muenchen@emons.de">charter.muenchen@emons.de</a>
<b>DBSchenker to DE</b>	<a href="mailto:muenchen.procure@dbschenker.com">muenchen.procure@dbschenker.com</a>	<a href="mailto:muenchen.direct@dbschenker.com">muenchen.direct@dbschenker.com</a>
<b>DBSchenker to HU</b>	<a href="mailto:hu.sm.bud.booking-inbound@dbschenker.com">hu.sm.bud.booking-inbound@dbschenker.com</a>	<a href="mailto:dora.budai@dbschenker.com">dora.budai@dbschenker.com</a> <a href="mailto:dorina.szabo@dbschenker.com">dorina.szabo@dbschenker.com</a>

**Air- and Ocean Freight**

**CEVA** see ANNEX

Shipping Links:      [ASMPT @ DHL](#)      [ASMPT @ TNT](#)

If you have any further questions, please contact your responsible purchaser at ASMPT.

Mit freundlichen Grüßen / With best regards,

Florian Schoenweitz

Global Logistics Manager



**ASMPT GmbH & Co. KG**

SCM L M

Rupert-Mayer-Str. 48

81379 Munich; Germany

<https://smt.asmpt.com/en/company/suppliers/>

ANNEX:                      CEVA Contact Matrix  
                                    DHL Express Manual

**Country: Germany**

Airfreight		Seafreight		Address
Name:	Renz Christoph	Name:	Laekamp Markus	<b>Ceva Air &amp; Ocean GmbH</b> Suedallee, Cargo Modul G/2 85356 Munich Airport
Phone:	49 89 901088 200	Phone:	49 89 901088 400	
Mobile:	49 160 9052 8797	Mobile:	49 170 457 49 24	
eMail:	<a href="mailto:christoph.renz@cevalogistics.com">christoph.renz@cevalogistics.com</a>	eMail:	<a href="mailto:markus.laekamp@cevalogistics.com">markus.laekamp@cevalogistics.com</a>	
Name:	Schaefer Rabea	Name:	Beer Edith	
Phone:	49 89 901088 213	Phone:	49 89 901088 441	
Mobile:		Mobile:		
eMail:	<a href="mailto:rabea.schaefer@cevalogistics.com">rabea.schaefer@cevalogistics.com</a>	eMail:	<a href="mailto:edith.beer@cevalogistics.com">edith.beer@cevalogistics.com</a>	
Name:	Stadler Yvonne			
Phone:	49 89 901088 224			
Mobile:				
eMail:	<a href="mailto:yvonne.stadler@cevalogistics.com">yvonne.stadler@cevalogistics.com</a>			

**Country: Singapore**

Airfreight		Seafreight		Address
Name:	Mark Dorna	Name:	Suleiman Salima	<b>Ceva Logistics Solution Singapore Ltd.</b> 8 Changi Business Park Avenue 1 # 05-51 Saingapore 486018
Phone:	65 9772 4022	Phone:	65 9772 4022	
Mobile:		Mobile:		
eMail:	<a href="mailto:dorna.mark@cevalogistics.com">dorna.mark@cevalogistics.com</a>	eMail:	<a href="mailto:salima.suleiman@cevalogistics.com">salima.suleiman@cevalogistics.com</a>	
Name:	Lee Yan Yong	Name:	Poh Gerald ( Sales )	
Phone:	65 6419 9429	Phone:	65 9772 4022	
Mobile:	65 8908 1888	Mobile:		
eMail:	<a href="mailto:yan-yong.lee@cevalogistics.com">yan-yong.lee@cevalogistics.com</a>	eMail:	<a href="mailto:gerald.poh@cevalogistics.com">gerald.poh@cevalogistics.com</a>	
Name:	Poh Gerald ( Sales )			
Phone:	65 9772 4022			
Mobile:				
eMail:	<a href="mailto:gerald.poh@cevalogistics.com">gerald.poh@cevalogistics.com</a>			
Group Email:	<a href="mailto:sin.asm@cevalogistics.com">sin.asm@cevalogistics.com</a>	Group Email:	<a href="mailto:sin.ht-gam-se@cevalogistics.com">sin.ht-gam-se@cevalogistics.com</a>	
	<a href="mailto:sin.airpre@cevalogistics.com">sin.airpre@cevalogistics.com</a>			

**Country: China**

Airfreight		Seafreight		Address
Name:	Zhang Shirley Export	Name:	Grace Gao Export	<b>CEVA Logistics China Co. Ltd.</b> 3F9-10 Warehouse Pudong Intl. Airport No.355 Hai Tian Yi Road Shanghai 201207 CHINA
Phone:	86 21-20350759	Phone:	86 021-33950509	
Mobile:		Mobile:		
eMail:	<a href="mailto:shirley.zhang1@cevalogistics.com">shirley.zhang1@cevalogistics.com</a>	eMail:	<a href="mailto:grace.gao@cevalogistics.com">grace.gao@cevalogistics.com</a>	
Name:	Wang Kelly Import	Name:	Zhu Maple Import	
Phone:	86 21-38960360	Phone:	86-2133950794	
Mobile:		Mobile:		
eMail:	<a href="mailto:kelly.wang@cevalogistics.com">kelly.wang@cevalogistics.com</a>	eMail:	<a href="mailto:maple.zhu@cevalogistics.com">maple.zhu@cevalogistics.com</a>	

**Country: Malaysia**

Airfreight		Seafreight		Address
Name:	Azraei Muhammad	Name:	Badrul-Hisham Najihah	<b>CEVA Malaysia ( Air &amp; Ocean) Sdn. Bhd.</b> Ground Floor, Bangunan Ang, No.1 Jalan Jeram - Taman Tasek 80200 Johor Bahru, Johor
Phone:	60 018 783 8314	Phone:	60 16 583 9739	
Mobile:		Mobile:		
eMail:	<a href="mailto:amilvafarzana.muhammadazraei@cevalogistics.com">amilvafarzana.muhammadazraei@cevalogistics.com</a>	eMail:	<a href="mailto:najihah.badrulhisham@cevalogistics.com">najihah.badrulhisham@cevalogistics.com</a>	
Name:	Nazali Nizzamudin			
Phone:	60 16 583 9739			
Mobile:				
eMail:	<a href="mailto:nizamuddin.nazali@cevalogistics.com">nizamuddin.nazali@cevalogistics.com</a>			
Group Email:	<a href="mailto:jhb.airpre@cevalogistics.com">jhb.airpre@cevalogistics.com</a>			

**Country: Hong Kong**

Airfreight		Seafreight		Address
Name:	Tao William	Name:	Lung Jannie	<b>CEVA Hongkong Ltd.</b> 5/F, Magnet Place Tower 1, 77-81 Container Road, Kwai Chung, NT HongKong, China
Phone:	852 2765 2000	Phone:	852 2765 9111	
Mobile:	852 2765 9827	Mobile:		
eMail:	<a href="mailto:wiliam.tao@cevalogistics.com">wiliam.tao@cevalogistics.com</a>	eMail:	<a href="mailto:jannie.lung@cevalogistics.com">jannie.lung@cevalogistics.com</a>	
Name:	Zenobi LI Customer Operation Support Supervisor ( Air & Sea )			
Phone:	852 2765 9146			
Mobile:				
eMail:	<a href="mailto:zenobi.li@cevalogistics.com">zenobi.li@cevalogistics.com</a>			

To order a delivery via DHL Express, please follow the instructions given here.

- Please click the LINK attached on page 3 of the Routing Order. You will automatically be taken to the area set up for ASMPT for entering all shipment-relevant data.



- Please confirm the conditions.

**Please accept the following terms and conditions**

Ab Dezember 2022 ist es Pflicht alle zollpflichtigen Sendungen mit digitalen Zolldaten zu buchen. Hierfür geben Sie bitte auf Seite 2 im Zollinformationsblock die Rechnungsdaten ein. Sie können sich dann aus EPP eine Zollrechnung generieren lassen oder Ihre eigene Rechnung hochladen. Weitere Informationen finden Sie im Menüpunkt „Digitale Zolldaten“.

\*\*\*\*

As of December 2022 it is mandatory to transmit digital customs' information with all dutiable shipments. Therefore, please enter the invoice data in the customs' block on page 2. EPP will then create the customs' invoice for you. Alternatively, you may upload your own invoice.

I accept the agreements

- Please enter all shipment-specific data in the next input mask, such as:
  - Shipper; contact details; pickup dates; content description; number of packages; measures and weight
  - all ASMPT recipient addresses are listed here on 2 pages

**\*\*Entering an ASMPT-DHL customer number is not necessary!\*\***

**Address data**

<div style="margin-bottom: 5px;"> <input type="text" value="Sender"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Company*"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Street &amp; House number*"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Additional address 1"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Additional address 2"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Zip code* / City*"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Country*"/> </div>	<div style="margin-bottom: 5px;"> <input type="text" value="Receiver"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Company*"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Street &amp; House number*"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Additional address 1"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Additional address 2"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Zip code* / City*"/> </div> <div style="margin-bottom: 5px;"> <input type="text" value="Country*"/> </div>
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- For German (domestic) / Intra-European (EU) delivery:
  - Enter the ASMPT order number / reference number
  - Complete the booking to order the collection & create the shipping label

entered shipments	
<b>Sender</b> XXXX XXXX XXXX DE 81379 Munich  XXXX Phone: 01122552225 E-Mail florian.schoenweitz@asmpt.com	<b>Receiver</b> ASMPT Logistics GmbH Gadastr. 26 c/o ASMPT RETURN-CENTER DE 85232 BERGKIRCHEN  ASM Logistics Phone +49 89 20800 0 E-Mail siplace_returns@asmpt.com EORI DE7146345  Account number Alias Paid by account Bergkirchen
<b>Pick up</b> Pick up date: 12/03/2024  Pick up location: Rezeption / Empfang	
<b>Number of positions</b> 1 No. of pieces	
Product selection	
<b>Product</b> <input checked="" type="radio"/> EXPRESS DOMESTIC	<b>Delivery until</b> Wed 13.03.2024
<b>ASM AS PO Number</b> Customer reference <input type="text"/>	
<b>Please check/modify the pick up time window!</b> The earliest pick up time may vary from the displayed time below. Please enter 10:00 o'clock as earliest pick up time to ensure a successful pick up. The latest time a pick up request can be made for a collection today is 17:15. Please allow at least a 90 minute window for your collection to take place. The latest pick up time for today is 18:45.	
Pick up date: 12/03/2024 From <input type="text" value="10"/> : <input type="text" value="03"/> To <input type="text" value="18"/> : <input type="text" value="45"/> Hour	
<input type="button" value="Cancel"/> <input type="button" value="Change data"/> <input checked="" type="button" value="Book shipment"/>	

- For deliveries outside the EU, the customs query will appear in the previous mask, which must be confirmed as follows for goods deliveries, including information on the customs value.

Customs information	
<input checked="" type="radio"/> dutiable shipment <input type="radio"/> non-dutiable shipment	Customs Value <input type="text" value="1000"/> <input type="text" value="EUR"/>

- For deliveries outside the EU:
  - Enter the ASMPT order number / reference number
  - Entering all customs-relevant data (HS code; values; ...) and/or uploading the customs invoice accompanying the goods
  - Complete the booking to order the collection & create the shipping label

<b>Product selection</b>						
<b>Product</b>	<b>Delivery until</b>					
<input checked="" type="radio"/> EXPRESS WORLDWIDE	Fri 15.03.2024					
<b>Services</b>						
<b>Service</b>						
<input checked="" type="checkbox"/> PAPERLESS TRADE						
<b>ASM AS PO Number</b>						
Customer reference	<input type="text"/>					
<b>Please check/modify the pick up time window!</b>						
The earliest pick up time may vary from the displayed time below. Please enter 10:00 o'clock as earliest pick up time to ensure a successful pick up. The latest time a pick up request can be made for a collection today is 17:15. Please allow at least a 90 minute window for your collection to take place. The latest pick up time for today is 18:45.						
Pick up date: 12/03/2024 From <input type="text" value="10"/> : <input type="text" value="30"/> To <input type="text" value="18"/> : <input type="text" value="45"/> Hour						
<b>Customs information</b>						
Type of invoice	Invoice number *	Invoice date *	Total Gross Weight (kg) *	Number of positions		
Proforma	<input type="text"/>	<input type="text"/>	4	1		
Type of export	Reason for export	Incoterm	City name of liability			
P-Permanent	Personal	DAP	<input type="text"/>			
Total Invoice Value	Currency	MRN				
1000	EUR	<input type="text"/>				
Description/Part.Number	Quantity *	Value per piece *	Weight net (kg) *	Unit *	Country of origin *	Commodity Code / HS Code *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Pieces	<input type="text"/>	<input type="text"/>
Transport costs	Insurance costs	Packaging costs	Processing costs	Other costs		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
<b>Paperless Trade (PLT)</b>						
<input type="radio"/> Use DHL template for customs invoice <input checked="" type="radio"/> Upload own customs invoice						
Customs invoice (PDF) *	<input type="button" value="Choose File"/> No file chosen					
Export accompanying document (PDF)	<input type="button" value="Choose File"/> No file chosen					
Additional document (PDF)	<input type="button" value="Choose File"/> No file chosen					
			<input type="button" value="Cancel"/>	<input type="button" value="Change data"/>	<input type="button" value="Book shipment"/>	