

SMT Solutions
ASMPT GmbH & Co. KG

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01.01.2024

Routing Order plant supply for ASMPT SMT Germany - Hungary - UK - Singapore - Malaysia

Dear valued Supplier,

For purchased material based on the currently agreed Incoterms and the associated freight responsibility on the part of ASMPT, we ask you to observe the following information and shipping instructions.

Documents accompanying the goods:

The ASMPT PO number as well as the complete shipment details for dispatch must be stated on all documents accompanying the goods.

- Delivery note; Packing list; Proforma invoice (Customs invoice); Export declaration
(*Number of packages, Weights, Dimensions; Content; ASMPT PO#; etc.*)

Special service and courier:

Special and express deliveries are only to be released by ASMPT. Scheduling for collection and delivery takes place via ASMPT and supplier.

Please note:

- The supplier must ensure that the packaging is neat and suitable for the mode of transport.
- All packages must be properly labeled for clear identification.
- Any information and declaration about the insurance coverage at transport is not relevant.
- If the supplier is responsible for transport costs, e.g. in the event of a warranty claim, the latter is obliged to commission his service provider and deliver to ASMPT on time. The requirements and information on documents accompanying the goods remain unchanged.
- In the case of deliveries which contain dangerous goods, the supplier is obliged to provide the freight forwarder with the dangerous goods data required by law when placing the order. The supplier is also responsible for the legally compliant packaging, labeling and documentation for the respective mode of transport.

ASMPT nominated carrier/forwarder to our global sites:

	to ship to				
	ASMPT DE	ASMPT HU	ASMPT UK	ASMPT SG	ASMPT MY
up to 60 kg					
Domestic	DHL Express	**ASMPT DHL Express	DHL Express	Self delivery DHL Express	**ASMPT DHL Express
*EU					
Third Country					
above 60 kg	↓	↓	↓	↓	↓
Domestic	EMONS	**ASMPT DBSchenker	TNT	Self delivery	**ASMPT
*EU	TNT			BOLLORE	BOLLORE
Third Country	**ASMPT	**ASMPT	**ASMPT		
LTL / FTL	↓	↓	↓	↓	↓
Domestic	EMONS	**ASMPT DBSchenker	**ASMPT	**ASMPT	**ASMPT
*EU	DBSchenker				

*EU incl. CH; UK; NO
**ASMPT - please ask the local logistics
all kg data relate to the total chargeable weight

Ship to address: *according to the order from ASMPT*

Calculation of chargeable weight per package:

*Length (cm) x Width (cm) x Height (cm) : 5.000 (Vol. Factor)
Example: 60 x 50 x 40 cm : 5.000 = effective 12,0 kg; chargeable **24,0 kg***

ASMPT Logistics Contact:

ASMPT Germany:	Mr. Florian Schoenweitz +49 89 20800 54843	florian.schoenweitz@asmpt.com
ASMPT Hungary:	Ms. Edina Tekler +36 30 624 0438	logistics.hu@asmpt.com
ASMPT UK:	Mr. Joe Reynolds +44 7990 887 521	joe.reynolds@asmpt.com
ASMPT Singapore:	Mr. James Lim +65 6877 3848	james.lim@asmpt.com
ASMPT Malaysia:	Mrs. Norashikin Mohammed +607 2533 500	shikin@asmpt.com

Forwarder Contact Details:

To commission the service provider, please notify our forwarding agent of all relevant data. Please use the attached contacts and Shipping Links, specifying and considering the respective mandatory fields.

	LTL up to 3.000 kg	FTL above 3.000 kg
EMONS	service.asm@emons.de	charter.muenchen@emons.de
DBSchenker to DE	muenchen.procure@dbschenker.com	muenchen.direct@dbschenker.com
DBSchenker to HU	hu.sm.bud.booking-inbound@dbschenker.com	dora.budai@dbschenker.com dorina.szabo@dbschenker.com

BOLLORE **Air- and Ocean Freight**
see ANNEX

Shipping Links: [ASMPT @ DHL](#) [ASMPT @ TNT](#)

If you have any further questions, please contact your responsible purchaser at ASMPT.

Mit freundlichen Grüßen / With best regards,

Florian Schoenweitz

Global Logistics Manager



ASMPT GmbH & Co. KG

SCM L M

Rupert-Mayer-Str. 48

81379 Munich; Germany

<https://smt.asmpt.com/en/company/suppliers/>

ANNEX: BOLLORE Contact Matrix
 DHL Express Manual



Country: Germany							
Airfreight		Seafreight		Address			
Name:	Renz Christoph	Name:	Laekamp Markus	Bolloré Logistics Germany GmbH Suedallee, Cargo Modul G/2 85356 Munich Airport, Germany			
Phone:	+49 89 901088 200	Phone:	+49 89 901088 400				
Mobile:	+49 160 9052 8797	Mobile:	+49 170 457 49 24				
eMail:	christoph.renz@bolloré.com	eMail:	markus.laekamp@bolloré.com				
Name:	Engelleiter Ingrid	Name:	Planer Vicotria				
Phone:	+49 89 901088 213	Phone:	+49 89 901088 441				
eMail:	ingrid.engelleiter@bolloré.com	eMail:	victoria.planer@bolloré.com				
Name:	Stadler Yvonne	Name:	Mayer Petra				
Phone:	+49 89 901088 224	Phone:	+49 89 901088 440				
eMail:	yvonne.stadler@bolloré.com	eMail:	petra.mayer@bolloré.com				
Country: Singapore							
Airfreight		Seafreight		Address			
Name:	Thawatchai Saisin (Chai)	Name:	GOH Benjamin (Ben)	Bolloré Logistics Singapore Pte Ltd Company Reg. No : 198304000N 101 Alps Ave, Hex03-01 Singapore 498793			
Phone:	+65 9154 5426	Phone:	+65 6517 1809				
eMail:	Thawatchai.saisin@bolloré.com	eMail:	benjamin.goh@bolloré.com				
Name:	YY LEE	Name:	Nash MELENDEZ				
Phone:	+65 6419 9429	Phone:					
Mobile:	+65 8908 1888	Mobile:					
eMail:	yan-yong.lee@bolloré.com	eMail:	nazarene.melendez@bolloré.com				
Name:	TAN Esther	Name:	YU Mandy				
Phone:	+65 6517 1813	Phone:					
Mobile:	+65 8866 1513	Mobile:	+ 65 9772 4022				
eMail:	esther.tan@bolloré.com	eMail:	mandy.yu@bolloré.com				
Group Email	sin_asm@bolloré.com	Group Email	sin_ht-gam-se@bolloré.com				
Group Email	sin.airpre@bolloré.com						
Country: China							
Airfreight		Seafreight		Address			
Name:	Galleon Shi	Name:	Grace Gao	Bolloré Logistics Singapore Pte Ltd 20TH FL. EAST BLDG, NEW HUALIAN MANSION, 755 MIDDLE HUAHAI ROAD Shanghai 200020, China			
Phone:	021-20350773	Phone:	021-33950509				
eMail:	galleon.shi@bolloré.com	eMail:	grace.gao@bolloré.com				
Name:	Connie Yu	Name:	Dean Zhang				
Phone:	021-20350710	Phone:					
eMail:	connie.yu@bolloré.com	eMail:					
			dean.zhang@bolloré.com				
Country: Malaysia							
Airfreight / Seafreight				Address			
Name:	Stephanie Hericher	Name:	Premkumar A/L Kumaran	Bolloré Logistics Malaysia SDN BHD Lot 607,3rd&4th.Floor, Jalan Lagoan Selatan, Bandar Sunway, 47500 Subang Jaya Selangor, MY			
Phone:	+60192828380	Phone:	010-7608745				
eMail:	stephanie.hericher@bolloré.com	eMail:	premkumar.kumaran@bolloré.com				
Name:	Vijaya Krishnan	Name:	R.Moorthy A/L Raman	Bolloré Logistics Malaysia SDN BHD Johor Bahru Branch 61-1 & 61-2 Jalan Molek 3/20 Taman Molek 81100 Johor Bahru, MY			
Phone:	+60192827380	Phone:	07-2892266				
eMail:	vijaya.krishnan@bolloré.com	eMail:	r-moorthy.raman@bolloré.com				
Name:	Nicole Chong						
Phone:	014-3129553						
eMail:	nicole.chong@bolloré.com						
Group Email	jhb.airpre@bolloré.com						
Country: Hong Kong							
Airfreight / Seafreight				Address			
Name:	Jane Chan	Name:	Zenobi LI	Bolloré Logistics Hong Kong 5/F, Magnet Place Tower 1, 77-81 Container Road, Kwai Chung, NT Hong Kong			
Phone:	+852 2765 2011	Phone:	+852 2765 2146				
Mobile:	+0852 6112 0952	eMail:	zenobi.li@bolloré.com				
eMail:	jane.chan@bolloré.com						
Name:	Monita Leung						
Phone:	T (+852) 27652000 DID 27659716						
eMail:	monita.li@bolloré.com						

To order a delivery via DHL Express, please follow the instructions given here.

- Please click the LINK attached on page 3 of the Routing Order. You will automatically be taken to the area set up for ASMPT for entering all shipment-relevant data.



- Please confirm the conditions.

Please accept the following terms and conditions

Ab Dezember 2022 ist es Pflicht alle zollpflichtigen Sendungen mit digitalen Zolldaten zu buchen. Hierfür geben Sie bitte auf Seite 2 im Zollinformationsblock die Rechnungsdaten ein. Sie können sich dann aus EPP eine Zollrechnung generieren lassen oder Ihre eigene Rechnung hochladen. Weitere Informationen finden Sie im Menüpunkt „Digitale Zolldaten“.

As of December 2022 it is mandatory to transmit digital customs' information with all dutiable shipments. Therefore, please enter the invoice data in the customs' block on page 2. EPP will then create the customs' invoice for you. Alternatively, you may upload your own invoice.

I accept the agreements

- Please enter all shipment-specific data in the next input mask, such as:
 - Shipper; contact details; pickup dates; content description; number of packages; measures and weight
 - all ASMPT recipient addresses are listed here on 2 pages

****Entering an ASMPT-DHL customer number is not necessary!****

Address data

<p>Sender <input type="button" value="🔍"/></p> <p>Company*</p> <input style="width: 90%;" type="text"/> <p>Street & House number*</p> <input style="width: 90%;" type="text"/> <p>Additional address 1</p> <input style="width: 90%;" type="text"/> <p>Additional address 2</p> <input style="width: 90%;" type="text"/> <p>Zip code* / City*</p> <input style="width: 40%;" type="text"/> <input style="width: 50%;" type="text"/> <p>Country*</p> <input style="width: 90%;" type="text" value="Germany"/>	<p>Receiver <input type="button" value="🔍"/></p> <p>Company*</p> <input style="width: 90%;" type="text"/> <p>Street & House number*</p> <input style="width: 90%;" type="text"/> <p>Additional address 1</p> <input style="width: 90%;" type="text"/> <p>Additional address 2</p> <input style="width: 90%;" type="text"/> <p>Zip code* / City*</p> <input style="width: 40%;" type="text"/> <input style="width: 50%;" type="text"/> <p>Country*</p> <input style="width: 90%;" type="text" value="Germany"/>
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- For German (domestic) / Intra-European (EU) delivery:
 - Enter the ASMPT order number / reference number
 - Complete the booking to order the collection & create the shipping label

entered shipments	
Sender XXXX XXXX XXXX DE 81379 Munich XXXX Phone: 01122552225 E-Mail florian.schoenweitz@asmpt.com	Receiver ASMPT Logistics GmbH Gadastr. 26 c/o ASMPT RETURN-CENTER DE 85232 BERGKIRCHEN ASM Logistics Phone +49 89 20800 0 E-Mail siplace_returns@asmpt.com EORI DE7146345 Account number Alias Paid by account Bergkirchen
Pick up Pick up date: 12/03/2024 Pick up location: Rezeption / Empfang	
Number of positions 1 No. of pieces	
Product selection	
Product <input checked="" type="radio"/> EXPRESS DOMESTIC	Delivery until Wed 13.03.2024
ASM AS PO Number Customer reference <input type="text"/>	
Please check/modify the pick up time window! The earliest pick up time may vary from the displayed time below. Please enter 10:00 o'clock as earliest pick up time to ensure a successful pick up. The latest time a pick up request can be made for a collection today is 17:15. Please allow at least a 90 minute window for your collection to take place. The latest pick up time for today is 18:45.	
Pick up date: 12/03/2024 From <input type="text" value="10"/> : <input type="text" value="03"/> To <input type="text" value="18"/> : <input type="text" value="45"/> Hour	
<input type="button" value="Cancel"/> <input type="button" value="Change data"/> <input type="button" value="Book shipment"/>	

- For deliveries outside the EU, the customs query will appear in the previous mask, which must be confirmed as follows for goods deliveries, including information on the customs value.

Customs information	
<input checked="" type="radio"/> dutiable shipment <input type="radio"/> non-dutiable shipment	Customs Value <input type="text" value="1000"/> <input type="text" value="EUR"/>

- For deliveries outside the EU:
 - Enter the ASMPT order number / reference number
 - Entering all customs-relevant data (HS code; values; ...) and/or uploading the customs invoice accompanying the goods
 - Complete the booking to order the collection & create the shipping label

Product selection						
Product	Delivery until					
<input checked="" type="radio"/> EXPRESS WORLDWIDE	Fri 15.03.2024					
Services						
Service						
<input checked="" type="checkbox"/> PAPERLESS TRADE						
ASM AS PO Number						
Customer reference	<input type="text"/>					
Please check/modify the pick up time window!						
The earliest pick up time may vary from the displayed time below. Please enter 10:00 o'clock as earliest pick up time to ensure a successful pick up. The latest time a pick up request can be made for a collection today is 17:15. Please allow at least a 90 minute window for your collection to take place. The latest pick up time for today is 18:45.						
Pick up date: 12/03/2024 From <input type="text" value="10"/> : <input type="text" value="30"/> To <input type="text" value="18"/> : <input type="text" value="45"/> Hour						
Customs information						
Type of invoice	Invoice number *	Invoice date *	Total Gross Weight (kg) *	Number of positions		
<input type="text" value="Proforma"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="4"/>	<input type="text" value="1"/>		
Type of export	Reason for export	Incoterm	City name of liability			
<input type="text" value="P-Permanent"/>	<input type="text" value="Personal"/>	<input type="text" value="DAP"/>	<input type="text"/>			
Total Invoice Value	Currency	MRN				
<input type="text" value="1000"/>	<input type="text" value="EUR"/>	<input type="text"/>				
Description/Part.Number	Quantity *	Value per piece *	Weight net (kg) *	Unit *	Country of origin *	Commodity Code / HS Code *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Pieces"/>	<input type="text"/>	<input type="text"/>
Transport costs	Insurance costs	Packaging costs	Processing costs	Other costs		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Paperless Trade (PLT)						
<input type="radio"/> Use DHL template for customs invoice <input checked="" type="radio"/> Upload own customs invoice						
Customs invoice (PDF) *	<input type="button" value="Choose File"/> No file chosen					
Export accompanying document (PDF)	<input type="button" value="Choose File"/> No file chosen					
Additional document (PDF)	<input type="button" value="Choose File"/> No file chosen					
<input type="button" value="Cancel"/> <input type="button" value="Change data"/> <input checked="" type="button" value="Book shipment"/>						